Permit #F00022694-C

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** F00022694-C **Type of Permit:** FILMING **Release Date:** 12/10/2009

**Production Company** OPEN 4 BUSINESS PRODUCTIONS

**Insured Company Name** OPEN 4 BUSINESS PRODUCTIONS

Contact Phone No. 1 310-202-4436
Contact Phone No. 2 818-261-6179
Fax
Address 9336 W WASHINGTON BLVD, CULVER CITY, California 90232

**Production Title** PARKS & REC

**Type of Production** TV Sitcom

**Producer** Morgan Sackett

**Director** TBD TBD

**1st AD** TBD TBD

**Production Manager** David Hymen

**FilmL.A. Coordinator** Hans Groszkruger

**Location Manager** Paul Boydston
Primary Phone Mobile - 213-703-7027
Secondary Phone Office - 818-655-7840

**Location Assistant** none none
Primary Phone Office - 818-655-7840
Secondary Phone

### Fees

| | |
|---|---|
| LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE | $304.00 |
| FILMLA FILM PERMIT RIDER FEE | $100.00 |
| LA CITY DEPT OF REC AND PARKS CATERING 1-74 PERSONS | $225.00 |

**Total Permit Fee** $629.00

**Number of Locations** 1

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## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | F00022694-C | **Location Manager** | Paul Boydston |
| **Production Company** | OPEN 4 BUSINESS PRODUCTIONS | Primary Phone | Mobile - 213-703-7027 |
| **Insured Company** | OPEN 4 BUSINESS PRODUCTIONS | Secondary Phone | Office - 818-655-7840 |
| **Production Title** | PARKS & REC | | |

**Location Address** 3909 Carpenter Ave, Los Angeles, CA, 91604

**Location Names** CARPENTER ELEMENTARY SCHOOL

**Location Type** School

**Location Description** LOS ANGELES UNIFIED SCHOOL DISTRICT.

**Film Dates** 12/10/2009 - 12/10/2009 13:00 - 01:30

**Open or Closed to the Public** Closed

**Generic Conditions** All Vehicles must be parked legally.
Must Maintain 5' Clearance on Sidewalks/Walkways
No Cast and Crew parking on areas streets.

**Please see attached document** moorpark condition.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| 5 or 10 ton trucks | 6 |
| Cast/Crew vehicles | 70 |
| Cube Trucks | 4 |
| Generator | 1 |
| Motor Homes | 4 |
| Picture vehicles | 2 |
| Stakebed Trucks | 2 |
| Vans | 4 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 5 |
| Crew | 70 |
| Spot Check | 1 |

**Filming Activities** Interior and exterior dialogue;

**Jurisdiction** **Political:** Los Angeles City - Council District 02 **Police:** California Highway Patrol **Fire:** Los Angeles City

**Location Notes**

**Coordinator Note** SPOT CHECK PER INSPECTOR ROTH

**Coordinator Note** Additional 4 hours Custodial Collected $124 not on license.

**Coordinator Note** RIDER "C" ADDS CATERING AT MOORPARK PARK 12/11 12PM-7PM. 1 PARK MONITOR REQUIRED

**Parking**

**Base Camp**
Location Type : Location
Street :

**Crew Parking**
Location Type : To Be Determined
Street :

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# PARK FILM OFFICE

City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056


## Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.

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**F-22694**
**OPEN 4 BUSINESS PRODUCTIONS – PARKS & REC**
**(MOORPARK PARK)**

- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.
- Must park all vehicles legally in any parking lot or on the street. May not park on any grassy area or on any service roads or trails.
- OK to set up 10x20 pop up tents in the park.
- OK to set up tables and chairs.
- Must park catering truck on the street only.

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**OPEN 4 BUSINESS PRODUCTIONS – PARKS & REC**
**(MOORPARK PARK)**

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